

# SHAREHOLDER'S CARD BASIC INFORMATION



# IT IS NOT POSSIBLE TO SUBMIT WRITTEN OR ORAL REQUESTS FOR EXPLANATION WITHOUT THE SHAREHOLDER'S CARD!

ATTENTION!

ALL INFORMATION REGARDING THE SHAREHOLDER'S CARD AND SUBMISSION OF REQUESTS FOR EXPLANATION SHALL BE OBTAINED IN THE INFORMATION CENTER.

# WHAT IS THE PURPOSE OF THE SHAREHOLDER'S CARD?

- clear identification of the shareholder
- it has a unique number and it is intended for the specified shareholder to use it at the GM of ČEZ, a. s., held on June 28, 2021 (it is not necessary to return the card at the end of the GM)
- submission of requests for explanation in compliance with the new rules of procedure of the GM of ČEZ, a. s.
- digitalization of processing of the requests for explanation already from the moment they are submitted in the Information center
- the card contains all registrations (including other represented shareholders, as applicable)

# WHERE AND WHEN SHALL THE SHAREHOLDER USE THE SHAREHOLDER'S CARD?

The shareholder's card is intended for the identification of a shareholder and must be worn visibly by the shareholders during the entire GM. The shareholder's card is not transferable and may be used solely by the shareholder, to whom it was issued during the registration.

The shareholder's card is used by presenting it to a specified card reader in the following two cases:

- 1. communication with the Information center
- 2. shareholder's oral address (by putting the shareholder's card onto the card reader the countdown of the time limit for the shareholder's oral address is activated; by removing the shareholder's card the countdown stops).

### WHY IS THE SHAREHOLDER'S CARD INTRO-DUCED SPECIFICALLY IN THE YEAR 2021?

2020: approval of the new rules of procedure of the GM (Article 13 of the Articles of Association)
technical implementation of measures for submitting the requests for explanation using the shareholder's card

## WHAT TO DO IN CASE OF A LOSS OF THE SHAREHOLDER'S CARD?

The shareholder's card is issued at the shareholders registration. In case of a loss of the shareholder's card it is necessary to request a new shareholder's card at the shareholders registration.

# HOW TO SUBMITT REQUESTS FOR EXPLANATION UNDER THE GENERAL MEETING'S NEW RULES OF PROCEDURE (ARTICLE 13 OF THE ARTICLES OF ASSOCIATION OF ČEZ, a. s.) AT THE 2021 GM

- 1<sup>st</sup> and 2<sup>nd</sup> round are always open for each GM agenda item, whereas there are separate limits for submitting requests for explanation for each round<sup>1</sup>
- limits apply to each shareholder separately
- if a shareholder is registered at the same time as a proxy and/or a statutory body, he/she has a separate limit for each such registration (for a proxy one limit applies to all represented shareholders)

### **REQUESTS FOR EXPLANATION**

may be submitted for each GM agenda item under the following conditions:



#### **AGENDA ITEM**



#### **WRITTEN REQUESTS**



#### **ORAL REQUESTS**

#### 1st ROUND<sup>2</sup>

intended particularly for requests prepared prior to the GM

### WHEN TO SUBMIT THE REQUESTS?

In the Information center no later than **1 hour** from the commencement of the GM.

### ATTENTION!

### HOW AND WHERE TO SUBMIT THE REQUESTS?

Written request must be submitted in time in the Information center (a prepared form may be used).

### WHAT IS THE LIMIT?

Maximum of 10 written request, which in total may not clearly exceed 4 standard pages of text.

### HOW, WHEN AND WHERE TO APPLY FOR DISCUSSION?

Oral requests may be submitted only based on a prior application for discussion in the Information center made no later than **1 hour** from the commencement of the GM.

#### WHEN TO ASK?

The projection for the 1st round of the discussed agenda item will show the sequence of the shareholders who applied for discussion in the 1st round. The course of the oral addresses shall be managed by the GM chairperson, who will invite the shareholders to give the oral addresses according to the sequence on the projection.

### WHAT IS THE LIMIT?

Maximum of **5 requests** for explanation within **one oral address** lasting no more than **10 minutes**<sup>3</sup>.

### 2<sup>nd</sup> ROUND

intended particularly for responsive request for explanation following the answers provided in the 1st round

### WHEN TO SUBMIT THE REQUESTS?

Prior to the commencement of voting on the proposals for the relevant agenda item, at the latest.

### HOW AND WHERE TO SUBMIT THE REQUESTS?

Written request **on the GM 2021 form** must be submitted in the Information center.

### WHAT IS THE LIMIT?

The number of the written request is not limited, however their total extent may not clearly exceed

4 standard pages of text.

# HOW, WHEN AND WHERE TO APPLY FOR DISCUSSION?

Oral requests may be submitted only based on a prior application for discussion in the Information center made prior to the commencement of voting on the proposals for the relevant agenda item, at the latest.

### WHEN TO ASK?

The projection for the 2<sup>nd</sup> round of the discussed agenda item will show the sequence of the shareholders who applied for discussion in the 2<sup>nd</sup> round. The course of the oral addresses shall be managed by the GM chairperson, who will invite the shareholders to give the oral addresses according to the sequence on the projection.

### WHAT IS THE LIMIT?

The number of the oral addresses is not limited, the total duration of the oral addresses may **not exceed 10 minutes.** 

<sup>&</sup>lt;sup>1</sup> These limits do not apply to requests for explanation delivered in compliance with Article 13(7) of the Articles of Association of ČEZ, a. s. (including the so-called "extensive submissions"), to protests and proposals/counterproposals. <sup>2</sup> Written requests for explanation delivered to ČEZ, a. s., less than 2 working days prior to the GM, which, however, are not classified as co-called extensive submissions, will also be included in the 1st round. <sup>3</sup> The duration of the oral address may be reduced to 5 minutes according to Article 13(10)(g) of the Articles of Association.